

STANDARD BIDDING DOCUMENT

Procurement of Ayurved Medicine and Supply to the Office of Thalara Rural Municipality, Bajhang

CONTRACT ID: DP/TRM/GOODS/04/2082-83

Issued by:
Thalara Rural Municipality
Office of Rural Municipal Executive
Kholi, Bajhang

November 21, 2025



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Introduction and Instructions

Introduction

1. This Standard Bidding Documents has been prepared by Government of Nepal (GON), Public Procurement Monitoring Office (PPMO) for use in the public procurement of goods through Direct Purchase. This SBD is to be used for procurement of goods up to the value of Rs.0.15 million.
2. This Introduction and Instruction part of the SBD should not be incorporated into the bidding documents of Public Entities (PEs) that may be issued to the Supplier as a part of bid documents. This part is only for the use of Purchaser in order to prepare a proper bidding document.
3. If any provision of this document is inconsistent with Public Procurement Act (PPA), 2063 or Public Procurement Regulations (PPR), 2064, the provision of this document shall be void to the extent of such inconsistency and the provision of PPA and PPR shall prevail.



Section I. Invitation for Direct Purchase (IDP)

Name of Supplier/Bidder :

Address of the Supplier:

1. The *Thalara Rural Municipality, Bajhang* invites Priced Quotations for the supply and delivery of **Ayurved Medicines** as detailed in attached Specifications and the Schedule of Requirements provided herein.
2. The Price Quotation submitted by the Bidder shall comprise the following:
 - a. Quotation and Price Schedules
 - b. Schedule of Requirements
 - c. Technical Specifications
3. Priced Quotations must be submitted to the office of **Thalara Rural Municipality, Kholi, Bajhang** on or before **2082/08/12 (November 28, 2025)** during office hours.
4. The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Supplier/Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.
5. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
6. Submitted Priced Quotations must remain valid for a period of **15 days** after the deadline for submission date.
7. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/ Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/ Company Registration Certificate
 - b) VAT and PAN Registration Certificates
 - c) Tax Clearance Certificate of F/Y 2081/82
 - d) Power of Attorney
 - e) Other documents as needed
8. The goods supplied under this contract shall confirm to the Schedule of Requirements and the standards mentioned in the Technical Specification.
9. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
10. The Purchaser reserves the right to accept or reject the Sealed Quotations without assigning any reason, whatsoever.

Yours sincerely,

Prayagraj Padhyay
Chief Administrative Officer

Name of the Purchaser: **Thalara Rural Municipality**

Address of the Purchaser: **Kholi, Bajhang**



Section II. Conditions of Contract

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|-----------------------------------|---|
| 1. Definitions | <p>1.1 In this contract, the following terms shall be interpreted as indicated:</p> <ul style="list-style-type: none"> a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein; b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation; c. "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract; d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment. e. "The Purchaser" means the procuring entity purchasing the goods; f. "The Supplier" means the organization supplying the goods and services under this contract. |
| 2. Technical Specification | <p>2.1 The goods supplied under this contract shall confirm to the standards mentioned in the Technical Specification.</p> |
| 3. Patent Right | <p>3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.</p> |
| 4. Inspection and Tests | <p>4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.</p> |
| 5. Packing | <p>5.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.</p> <p>5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.</p> <p>5.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.</p> |
| 6. Delivery of Goods | <p>6.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.</p> |



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| 7. Warranty | <p>7.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.</p> <p>7.2 The warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, and accepted by the Purchaser after installation and commissioning of equipment by the Supplier.</p> <p>7.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.</p> <p>7.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.</p> |
| 8. Payment | <p>8.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery and installation and commissioning of goods to the satisfaction of the Purchaser.</p> <p>8.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser. .</p> |
| 9. Prices | <p>9.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its price quotation.</p> |
| 10. Insurance | <p>The Purchaser will be responsible for taking out any appropriate insurance coverage.</p> |
| 11. Governing Language | <p>11.1 The Governing Language shall be: Nepali or English</p> |
| 12. Applicable Law | <p>12.1 The applicable law shall be Laws of Nepal.</p> |
| 13. Notices | <p>13.1 Purchaser's address for notice purposes:.....</p> <p>13.2 Supplier's address for notice purposes:</p> |
| 14. Taxes and Duties | <p>14.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GoN.</p> |
| 15. Operation, Maintenance and Spare-parts Manuals | <p>15.1 The successful Supplier shall supply 2 copies of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).</p> |
| 16. Conduct of Suppliers | <p>16.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GoN's Procurement Act and Regulations.</p> <p>16.2 The Supplier shall not carry out or cause to carryout the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :</p> <ul style="list-style-type: none"> a. give or propose improper inducement directly or indirectly, b. distortion or misrepresentation of facts |



- c. engaging or being involved in corrupt or fraudulent practice
- d. interference in participation of other prospective bidders.
- e. coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
- f. collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price..
- g. contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract

17.Blacklisting Supplier

- 17.1 The GoN, Public Procurement and Monitoring Office(PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:
- a. if it is proved that the supplier committed acts pursuant to the Sub - clause 16.2,
 - b. if it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract ,
 - c. if convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.

17.2 A Supplier declared blacklisted and ineligible by the GON shall be ineligible to bid for a contract during the period of time determined by PPMO.

18. Dispute Resolution

- 18.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.



Section III. Schedule of Requirements

The delivery schedule expressed as days/weeks/months stipulates hereafter a delivery date which is the date of delivery to the final destination where the Goods is required to be delivered.

Number	Description	Quantity	Place of Delivery	Delivery schedule days/weeks/months from _____[1]
१	अभिपत्तीकर चूर्ण ५० ग्राम	400	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२	अभिपत्तीकर चूर्ण १०० ग्राम	150	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३	अभिपत्तीकर चूर्ण ५०० ग्राम	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४	सितोपलादी चूर्ण ५० ग्राम	200	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
५	सितोपलादी चूर्ण १०० ग्राम	100	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
६	सितोपलादी चूर्ण ५००ग्राम	25	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
७	श्वेत प्रैपती १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
८	हिगवाष्टक चूर्ण ५०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
९	आमलकी चूर्ण १०० ग्राम	40	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१०	अर्शकूठार रस १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
११	त्रिकटू चूर्ण १०० ग्राम	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१२	आरोग्यवद्धनी बटी १०ग्राम	40	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१३	अश्वगन्धा चूर्ण १००ग्राम	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement

१४	दशमूल क्वाथ ५०० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१५	योगराज गुगूल १०० ग्राम	30	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१६	सिरप बालामृत १०० एमएल	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१७	बिलवादी चूर्ण ५०० ग्राम	5	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१८	सर्पगन्धाघनवटी १०० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
१९	चन्द्रप्रभावटी १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२०	गन्धकरसायन १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२१	जात्यादी तेल ५० एलएल	30	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२२	कैशोर गुगूल १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२३	खदिरादीबटी १०० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२४	महाशूर्दशन चूर्ण ५००ग्राम	5	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२५	सेन्सर तेल ६० एलएल	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२६	महायोगराज गुगूल १०० ग्राम	15	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२७	महानारायण तेल ६० एमएल	300	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२८	मृगमदासव १५ एमएल	200	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
२९	निम्बादी चूर्ण १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement

३०	कटफार मलम २५ ग्राम	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३१	पुष्यनुग चूर्ण १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३२	षडबिन्दू तेल १५ एमएल	30	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३३	टंकण भष्म १०० ग्राम	5	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३४	त्रिफला चूर्ण ५०० ग्राम	15	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३५	त्रिफला चूर्ण १०० ग्राम	40	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३६	नारदिय लक्ष्मीविलासरस १०० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३७	रोहितक्यादी चूर्ण १०० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३८	दशमूल तेल ५० एमएल	200	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
३९	सतावरी चूर्ण १०० ग्राम	70	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४०	कांचानर गूगूल १०० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४१	रजप्रवर्तनी बटी २० ग्राम	10	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४२	ल्वड तेल ५एमएल	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४३	एक्जिमोल मलहम २० ग्राम	30	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४४	चेवनप्राश ५०० ग्राम	100	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४५	शिलाजित क्याप ६० क्या	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement



४६	अश्वगन्धा क्याप्सूल ६० क्या	50	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४७	तिलतेल १ लि	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४८	महाशंखबटी १०० ग्राम	20	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
४९	मेन्थादी तेल ३० एमएल	300	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
५०	कफरेष्ट सिरप १०० एमएल	100	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement
५१	कूटजधनबटी १०० ग्राम	30	Office of Thalara Rural Municipality, Bajhang	10 days from contract agreement

[\[1\]](#)

The Purchaser must specify here the date from which the delivery schedule will start. That date should be either the date of contract award, or the date of contract signature. The DP Form should include only a cross-reference to this Schedule.

Section IV. Technical Specifications

Project Name: Procurement of Ayurved Medicine and Supply to the Office of Thalara Rural Municipality, Bajhang

Project ID: DP/TRM/04/2081/82

Item No.	Name of Goods or Related Services	Technical Description, Specifications, and Standards	Bidders proposed	Reference page/ no. / Catalogue page/ no.	The bidder shall state as Fully complaint/ Partially complaint/ Non complaint
		Minimum office Requirements	proposed technical description, specification and standard		
1	अभिपत्तीकर चूर्ण ५० ग्राम	अभिपत्तीकर चूर्ण 50 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
2	अभिपत्तीकर चूर्ण १०० ग्राम	अभिपत्तीकर चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
3	अभिपत्तीकर चूर्ण ५०० ग्राम	अभिपत्तीकर चूर्ण 500 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
4	सितोपलादी चूर्ण ५० ग्राम	सितोपलादी चूर्ण 50 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
5	सितोपलादी चूर्ण १०० ग्राम	सितोपलादी चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
6	सितोपलादी चूर्ण ५००ग्राम	सितोपलादी चूर्ण 500ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
7	श्वेत प्रैपती १०० ग्राम	श्वेत प्रैपती 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
8	हिगवाष्टक चूर्ण ५०० ग्राम	हिगवाष्टक चूर्ण 500 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
9	आमलकी चूर्ण १०० ग्राम	आमलकी चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
10	अर्शकूठार रस १०० ग्राम	अर्शकूठार रस 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
11	त्रिकटू चूर्ण १०० ग्राम	त्रिकटू चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
12	आरोग्यबद्धनी बटी १०ग्राम	आरोग्यबद्धनी बटी 10ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
13	अश्वगन्धा चूर्ण १००ग्राम	अश्वगन्धा चूर्ण 100ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
14	दशमूल क्वाथ ५०० ग्राम	दशमूल क्वाथ 500 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			

15	योगराज गूगूल १०० ग्राम	योगराज गूगूल 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
16	सिरप बालामृत १०० एमएल	सिरप बालामृत 100 एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
17	बिलवादी चूर्ण ५०० ग्राम	बिलवादी चूर्ण 500 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
18	सर्पगन्धाघनवटी १०० ग्राम	सर्पगन्धाघनवटी 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
19	चन्द्रप्रभावटी १०० ग्राम	चन्द्रप्रभावटी 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
20	गन्धकरसायन १०० ग्राम	गन्धकरसायन 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
21	जात्यादी तेल ५० एलएल	जात्यादी तेल 50 एलएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
22	कैशोर गूगूल १०० ग्राम	कैशोर गूगूल 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
23	खदिरादीवटी १०० ग्राम	खदिरादीवटी 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
24	महाशूर्दशन चूर्ण ५००ग्राम	महाशूर्दशन चूर्ण 500ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
25	सेन्सर तेल ६० एलएल	सेन्सर तेल 60 एलएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
26	महायोगराज गूगूल १०० ग्राम	महायोगराज गूगूल 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
27	महानारायण तेल ६० एमएल	महानारायण तेल 60 एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
28	मृगमदासव १५ एमएल	मृगमदासव 15 एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
29	निम्बादी चूर्ण १०० ग्राम	निम्बादी चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
30	कटफार मलम २५ ग्राम	कटफार मलम 25 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
31	पुष्पनुग चूर्ण १०० ग्राम	पुष्पनुग चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
32	षडविन्दू तेल १५ एमएल	षडविन्दू तेल 15 एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
33	टंकण भष्म १०० ग्राम	टंकण भष्म 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			

34	त्रिफला चूर्ण ५०० ग्राम	त्रिफला चूर्ण 500 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
35	त्रिफला चूर्ण १०० ग्राम	त्रिफला चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
36	नारदिय लक्ष्मीविलासरस १०० ग्राम	नारदिय लक्ष्मीविलासरस 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
37	रोहितक्यादी चूर्ण १०० ग्राम	रोहितक्यादी चूर्ण 100 ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
38	दशमूल तेल ५० एमएल	दशमूल तेल ५० एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
39	सतावरी चूर्ण १०० ग्राम	सतावरी चूर्ण १०० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
40	कांचानर गूगूल १०० ग्राम	कांचानर गूगूल १०० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
41	रजप्रवर्तनी बटी २० ग्राम	रजप्रवर्तनी बटी २० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
42	ल्वड तेल ५एमएल	ल्वड तेल ५एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
43	एक्जिमोल मलहम २० ग्राम	एक्जिमोल मलहम २० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
44	चेवनप्राश ५०० ग्राम	चेवनप्राश ५०० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
45	शिलाजित क्याप ६० क्या	शिलाजित क्याप ६० क्या म्याद कायम मिति कम्तिमा २ वर्ष भएको			
46	अश्वगन्धा क्याप्सूल ६० क्या	अश्वगन्धा क्याप्सूल ६० क्या म्याद कायम मिति कम्तिमा २ वर्ष भएको			
47	तिलतेल १ लि	तिलतेल १ लि म्याद कायम मिति कम्तिमा २ वर्ष भएको			
48	महाशंखबटी १०० ग्राम	महाशंखबटी १०० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			
49	मेन्थादी तेल ३० एमएल	मेन्थादी तेल ३० एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
50	कफरेष्ट सिरप १०० एमएल	कफरेष्ट सिरप १०० एमएल म्याद कायम मिति कम्तिमा २ वर्ष भएको			
51	कूटजधनबटी १०० ग्राम	कूटजधनबटी १०० ग्राम म्याद कायम मिति कम्तिमा २ वर्ष भएको			



Section V. Sample Forms

1. Price Quotation and Price Schedules

Date:

To: *[name and address of the Purchaser]*

Gentlemen and/or Ladies:

Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply and deliver ***[description of goods and services]*** in conformity with the said DP documents for the sum of ***[total amount in words and figures]*** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of **15** days from the last date fixed for submission of the Price Quotation..

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated this _____ day of _____ 20____.

[signature]

[in the capacity of]

Duly authorized to sign Price Quotation for and on behalf of _____



2. Price Schedule

Project Name: Procurement of Ayurved Medicine and Supply to the Office of Thalara Rural Municipality, Bajhang

Project ID: DP/TRM/04/2081/82

Bill of Quantity (BOQ)

S.N.	Particular	Units	Qty	Rate NRs		Amount
				In Figure	In Words	
1	अभिपत्तीकर चूर्ण ५० ग्राम	फाइल	400			
2	अभिपत्तीकर चूर्ण १०० ग्राम	फाइल	150			
3	अभिपत्तीकर चूर्ण ५०० ग्राम	फाइल	50			
4	सितोपलादी चूर्ण ५० ग्राम	फाइल	200			
5	सितोपलादी चूर्ण १०० ग्राम	फाइल	100			
6	सितोपलादी चूर्ण ५००ग्राम	फाइल	25			
7	श्वेत प्रैपती १०० ग्राम	फाइल	20			
8	हिगवाष्टक चूर्ण ५०० ग्राम	फाइल	20			



Section V. Sample Forms

9	आमलकी चुर्ण १०० ग्राम	फाइल	40			
10	अर्शकूठार रस १०० ग्राम	फाइल	20			
11	त्रिकटू चुर्ण १०० ग्राम	फाइल	50			
12	आरोग्यबद्धनी बटी १०ग्राम	फाइल	40			
13	अश्वगन्धा चूर्ण १००ग्राम	फाइल	50			
14	दशमूल क्वाथ ५०० ग्राम	फाइल	10			
15	योगराज गूगूल १०० ग्राम	फाइल	30			
16	सिरप बालामृत १०० एमएल	फाइल	50			
17	बिलवादी चूर्ण ५०० ग्राम	फाइल	5			
18	सर्पगन्धाघनवटी १०० ग्राम	फाइल	10			



Section V. Sample Forms

19	चन्द्रप्रभावटी १०० ग्राम	फाइल	20			
20	गन्धकरसायन १०० ग्राम	फाइल	20			
21	जात्यादी तेल ५० एलएल	फाइल	30			
22	कैशोर गूगूल १०० ग्राम	फाइल	20			
23	खदिरादीबटी १०० ग्राम	फाइल	10			
24	महाशूर्दशन चूर्ण ५००ग्राम	फाइल	5			
25	सेन्सर तेल ६० एलएल	फाइल	50			
26	महायोगराज गूगूल १०० ग्राम	फाइल	15			
27	महानारायण तेल ६० एमएल	फाइल	300			
28	मृगमदासव १५ एमएल	फाइल	200			



Section V. Sample Forms

29	निम्बादी चूर्ण १०० ग्राम	फाइल	20			
30	कटफार मलम २५ ग्राम	फाइल	50			
31	पुष्पनुग चूर्ण १०० ग्राम	फाइल	20			
32	षडबिन्दू तेल १५ एमएल	फाइल	30			
33	टंकण भष्म १०० ग्राम	फाइल	5			
34	त्रिफला चूर्ण ५०० ग्राम	फाइल	15			
35	त्रिफला चूर्ण १०० ग्राम	फाइल	40			
36	नारदिय लक्ष्मीविलासरस १०० ग्राम	फाइल	10			
37	रोहितक्यादी चूर्ण १०० ग्राम	फाइल	10			
38	दशमूल तेल ५० एमएल	फाइल	200			



Section V. Sample Forms

39	सतावरी चूर्ण १०० ग्राम	फाइल	70			
40	कांचानर गूगूल १०० ग्राम	फाइल	10			
41	रजप्रवर्तनी बटी २० ग्राम	फाइल	10			
42	ल्वड तेल ५एमएल	फाइल	50			
43	एक्जिमोल मलहम २० ग्राम	फाइल	30			
44	चेवनप्राश ५०० ग्राम	फाइल	100			
45	शिलाजित क्याप ६० क्या	फाइल	20			
46	अश्वगन्धा क्याप्सूल ६० क्या	फाइल	50			
47	तिलतेल १ लि	फाइल	20			
48	महाशंखबटी १०० ग्राम	फाइल	20			



Section V. Sample Forms

49	मेन्थादी तेल ३० एमएल	फाइल	300			
50	कफरेष्ट सिरप १०० एमएल	फाइल	100			
51	कूटजधनबटी १०० ग्राम	फाइल	30			
Sub Total						
13% VAT @ Sub Total						
Grand Total						

Name and Address of Firm:

Signature and Stamp:

Total Price(in words)

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail



3. Form of Agreement

THIS AGREEMENT made the _____ day of _____ 20____ between **[name of Purchaser]** (hereinafter called “the Purchaser”) of the one part and **[name of Supplier]** of **[city and country of Supplier]** (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz., **[brief description of goods and services]** and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of **[contract price in words and figures]** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

On behalf of the Supplier

Name:

Name:

Designation:

Designation:

Sign:

Sign:

Seal:

Seal: